



AP Imaging Solution

A Smarter Way to Manage Your Invoices and Accounts Payable Documents

Solution Benefits

Centralized Repository

- ✓ No more lost invoices!
- ✓ Web-based repository for all Accounts Payable Documents
- ✓ Configurable SmartFiling ensures consistent organization and storage of AP Documents
- ✓ Simplified user experience

Increased Visibility of your Invoices

- ✓ Utilizing Workflow and Lifecycles for electronically routing your invoices for approval
- ✓ Electronic signatures and markup capabilities
- ✓ SmartViews and Reports for quick access to invoices to always know where they are in the process

Integration

- ✓ Integration with Captiva Scanning modules to complete your migration from paper to electronic invoices
- ✓ Integration with ERP systems for the complete view of Accounts Payable

Configuration No Custom Code

- ✓ Configurable Solution based on your business rules
- ✓ When your AP processes change, your solution is easily adaptable

The Intellidox AP Imaging Solution provides a central web-based application for managing your AP documents from scanning to filing and archival.

The Intellidox AP Imaging Solution provides a web-based repository for electronically routing, filing and storing scanned images of your AP Invoices and other related AP documents by applying your business rules and processes.

This is what Intellidox is all about!

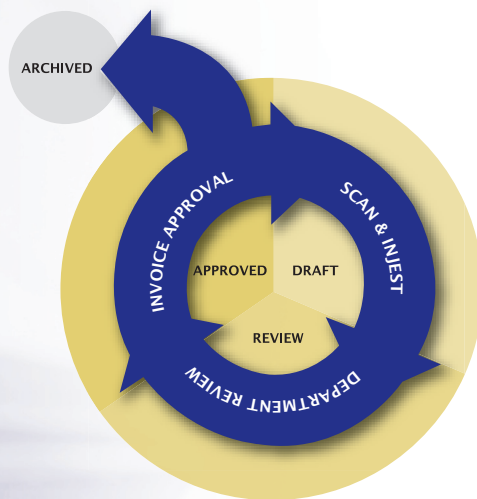


Intellidox is simply the smartest solution available. | www.intellidox.com

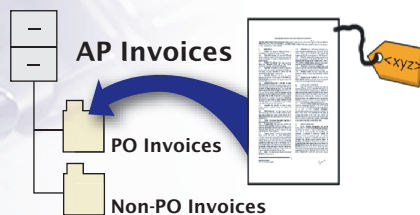
AP Imaging Solution is an intelligent business system for managing Invoices and other related AP and Vendor Documents built on EMC's industry leading Documentum Enterprise Content Management Platform.

The powerful combination of Intellidox and EMC Documentum provides a highly configurable and flexible AP Imaging Solution, based on your business rules, that simplifies the user experience for your team.

Intellidox allows your team to deploy full featured business specific solutions in, with no custom code, all in a timeframe that was previously unavailable.



Moving from paper invoices to an electronic AP Imaging Solution will enhance your Approval process and speed the overall time for approving invoices. The Intellidox Solution also provides access to your invoices during each step of the process.



SmartFiling automatically organizes and files your AP Invoices based on configurable, pre-defined rules. These rules are based on your businesses processes and allows for automatically naming, numbering and applying the appropriate security to your AP documents.

SMART Features

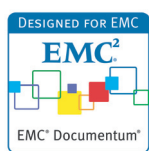
- ✓ SmartFiling™ automatically files the Accounts Payable Documents in the correct folder location based on your defined business rules
- ✓ SmartFolder™ Creation automatically generates folder hierarchies based on predetermined configurable rules
- ✓ SmartNaming™ provides consistent naming standards, based on your business rules, to your Accounts Payable Documents
- ✓ SmartAttribution™ improves accuracy by auto-populating document attributes
- ✓ SmartTemplate™ Assignment assures that the right approved templates are used for new content
- ✓ SmartStamping™ provides an automated watermark based at certain lifecycle states based on your business rules
- ✓ SmartViews™ allow for quick and easy viewing of your documents

SmartBPM™ (Business Process Management)

- ✓ Integrated Revision Control enforces a consistent and auditable change management process. Document access and security settings are applied automatically. Restrict permissions to create or revise documents.
- ✓ Manage Accounts Payable documents from inception to retirement
- ✓ Automatically apply document lifecycles and workflows
- ✓ Automate rendering of documents to standard formats (PDF and TIFF)
- ✓ Capable of leveraging EMC's Records Management and Retention Policy Services

Intellidox®
Solution Series

The AP Imaging Solution is part of the Intellidox Business Solution Series. For more information please go to www.intellidox.com or email Info@Intellidox.com.



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TECHNOLOGIES

Forefront Technologies is a premier provider of IT based Business Solutions focused in the area of ECM [Enterprise Content (Document) Management]. We provide a winning combination that includes highly intelligent enterprise scale software with elite level consulting, development and implementation services. Our mission is to deliver highly effective, high return Business Solutions that consistently exceed all expectations. But don't take our word for it, let us put you in contact with our existing clients to hear what they have to say!

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